

Minutes for the regular joint meeting of the Woodridge Lake Sewer District and the Board of Directors of the Woodridge Lake Sewer District Tuesday December 9, 2025, held remotely through Microsoft Teams video conferencing.

Call to order- James Mersfelder called the meeting to order on Tuesday December 9, 2025, at 3:00 P:M via Teams

Attendance- Board members attending:, James Mersfelder, Jerry Abrahams, Raymound Turri, Norval Lunan, and Eric Raymound. Plant Supervisor Joe Carry. Guests attending were Susan Strano, Dave Schmidt and Ian. Motion. A was made by Ray Turri seconded by Norval Lunan to seat Eric Raymound as alternate so voted.

Approval of Minutes- The minutes of November 11, 2025, regular Board meeting was tabled. A motion to approve was made by Jerry Abrahams and seconded by Norval Lunan. All approved.

Report of Plant Operations- Joe Curry our new superintendent reported that the Soamt equipment is expected to be delivered this month but will not be operational until late January. A technician will need to come to set it up from the manufacturer and train the crew. Both trucks needed tires and were brought to Toce Brothers to be installed. New uniforms have been ordered and were about \$800 less than before from a vender in Torrington. Crushed stone was delivered for the road up to the dump spot at a cost of around \$450 per load. Two additional loads are most likely to make the road passable. We have had to have the tanks pumped out at a cost of around \$1,500 each pumping; this will continue till the new Soamt is installed. Our new employee John has been studying for his Class I test and is hoping to take it on its next cycle. Mike is studying for his Class II and is hoping to take the test this spring. The overtime is still around 3-4 hours for Mike and John weekly due to the Soamt equipment being down. The daily flow rate was 100,000 GPD and the rainfall was 2.69 inches.

Monthly Financial Report - Susan Strano and James Mersfelder reported that payroll is less than last year so far due to staffing changes. Overtime will be higher in the near future since John is shadowing Mike to learn the routine. Mersfelder will develop a revised personnel forecast based on the changes of our staffing levels, a new superintendent and the severance package agreed to for the past superintendent. A draft of the 2025 audit has been received and it looks good with a few questions still to be answered. The delinquents are still high at around 41% or \$40,465 owed, but it is consistent with last year at 38%.. This is about 1% of total tax's owed for both years. All other financial reports were in line as expected

Executive Session- A motion was made to go into executive session at 3:42 P:M by Norval Lunan seconded by James Mersfelder so moved. The executive session was voted over at 4:05 P:M

.Old Business- There was nothing to discuss under old business.

New Business- There was a discussion to review the internal controls document which will be taken up by Jerry Abrahams. The Board approved the holiday gifts for the staff.

Adjournment- A motion was made by James Mersfelder seconded by Jerry Abrahams to adjourn at 4:09 P:M, no discussion, so voted

Respectfully submitted,

Norval Lunan, Clerk